

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Request for Delegation of Contracting Authority -
Installation of Storm Doors

FROM

C/RECD/OL

NO.

OL 2 3395

DATE

28 July 82

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/L
2C02

The attached project has been reviewed and is concurred in by RECD. There will be a definite energy savings and in many cases these doors will replace existing screen doors which are in poor condition. In addition to the energy savings, there will also be an improvement to the facility and in this regard RECD recommends D/L approval of the attached Delegation of Authority.

CONFIDENTIAL

OTE 82-8538

26 JUL 1982

MEMORANDUM FOR: Director of Logistics

ATTENTION: Chief, Real Estate and Construction
Division/OL

25X1 FROM:

[REDACTED]
Director of Training and Education

SUBJECT: Request for Delegation of Contracting
Authority - Installation of Storm Doors
at Residential Quarters

25X1 1. This memorandum is a request for contracting authority to be delegated to [REDACTED] for the execution and administration of a contract for the supply and installation of energy saving storm doors at residential quarters. The current working estimate for this project is \$15,000.

25X1 2. In complying with Federal and Executive Directives relating to energy saving methods, passive measures such as the installation of storm windows, storm doors, attic insulation, vinyl siding and various other measures have been adopted at [REDACTED] to realize different forms of energy savings. All of the residential quarters [REDACTED] have storm windows but only a few have storm doors. Installation of storm doors at the remaining residential quarters should produce additional energy savings in the form of reduced fuel oil and electrical consumption. Specifications have been prepared to permit formal competitive contract advertising for the supply and installation of storm doors for all residential housing.

25X1 3. It is therefore requested that the Director of Logistics delegate to [REDACTED] authority to execute and administer a fixed-price competitive contract in the amount not to exceed \$18,000 for the described work. The contract will be executed no

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SUBJECT: Request for Delegation of Contracting Authority -
Installation of Storm Doors at Residential
Quarters

25X1 later than 30 September 1982, and contract administration will
be in accordance with the Defense Acquisition Regulations.
25X1 Funds in the amount of \$18,000 are available in Fiscal
Year 1982 budget for performing this work.



APPROVED:



25X1 Director of Logistics

29 July 82
Date

Distribution:

Orig - Addressee (Return to D/OTE)
✓ 2 - D/L

Distribution:

1 - OL/RECD Official
✓ 1 - OL Reference File
1 - D/L Chrono

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